

STONE RIDGE SITE CONDOMINIUM

DOCUMENT REVISION

VOTING PACKAGE

STONE RIDGE CONDOMINIUM HOMEOWNERS ASSOCIATION INC.

INSTRUCTIONS

ENCLOSED WITH THIS PACKAGE YOU WILL FIND:

- 1. These Instructions;**
- 2. Notice of Vote;**
- 3. Written Vote;**
- 4. Registration of Mortgagee Information;**
- 5. Designation of Voting Representative;**
- 6. Memorandum to Co-owners Outlining the Significant Changes to the Condominium Documents, Copies of the proposed Amended and Restated Master Deed, Amended and Restated Bylaws, and Amendment to the Association's Articles of Incorporation.**

INSTRUCTIONS FOR USE:

- Fully read and become familiar with the proposed documents.
- Review the enclosed Notice of Vote.
- If you have any questions, please submit them to your property manager, Dawn Bowman, at dawn@leadershipmanagement.us (when email please utilize dawn@leadershipmanagement.us, when sending via U.S. mail please utilize P.O. Box 146, Gaines, MI 48436).
- Complete the Registration of Mortgagee Information form (if you have no mortgage simply state “no mortgage” on the line requesting the name of the mortgage company).
- Complete the Designation of Voting Representative form (only do so if you have not previously given such a form to the Association).
- Complete all requested information on the Written Vote and mark your vote.
- Submit your completed Written Vote, Registration of Mortgagee Information form, and Designation of Voting Representative form. You may do this the following ways:
 - I.** Give them to a member of the Board of Directors on or before June 1, 2022 (Voting Deadline); or
 - II.** Deliver them to the Association, c/o Leadership Management, Attn: Dawn Bowman, to arrive on or before June 1, 2022 (Voting Deadline).
 - Email: when emailing please utilize the following address: dawn@leadershipmanagement.us;
 - U.S. Mail: when sending via U.S. mail please utilize the following address: P.O. Box 146, Gaines, MI 48436.

**THANK YOU FOR YOUR PARTICIPATION
STONE RIDGE CONDOMINIUM HOMEOWNERS ASSOCIATION INC.**

STONE RIDGE CONDOMINIUM HOMEOWNERS ASSOCIATION INC.

NOTICE OF VOTE ON AMENDED AND RESTATED MASTER DEED, AMENDED AND RESTATED BYLAWS, AND AMENDMENT TO ARTICLES OF INCORPORATION

To: All Members of Stone Ridge Condominium Homeowners Association Inc.

The Board of Directors is submitting to the Membership for their vote and approval the proposed Amended and Restated Master Deed, Amended and Restated Bylaws, and amendment to the Articles of Incorporation. These proposed documents are complete revisions of the existing Condominium Documents and have been drafted to meet existing needs of the Condominium, and to simplify and enhance the understanding of the documents by removing outdated provisions and by updating provisions to reflect existing law including the current requirements of the Michigan Condominium Act and the Michigan Nonprofit Corporation Act. The proposed documents are included with this communication.

Any questions or comments you have concerning the proposed documents should be submitted to your property manager, Dawn Bowman (when email please utilize dawn@leadershipmanagement.us, when sending via U.S. mail please utilize P.O. Box 146, Gaines, MI 48436)

The proposed Amended and Restated Master Deed and Bylaws must be approved by 2/3^{rds} of all Members eligible to vote, as well as two-thirds of all first mortgagees. The proposed amendment to the Articles of Incorporation must be approved by a majority of all Members eligible to vote.

To make voting easier and to facilitate Member responses, you can simply mail or email your Written Vote to the Association or give it to a Board member by the stated voting deadline, which is the close of business on June 1, 2022 (Voting Deadline).

After consideration of the proposed documents, please complete the enclosed Written Vote to register your vote and return it to the Association by (1) handing it to any Board member on or before June 1, 2022 (Voting Deadline), or (2) delivering them to the Association, c/o Leadership Management, Attn: Dawn Bowman, to arrive on or before June 1, 2022 (Voting Deadline) (when emailing please utilize the following address: dawn@leadershipmanagement.us; when mailing please utilize the following address: P.O. Box 146, Gaines, MI 48436).

Provided the required number of Members and mortgagees approve the proposed documents, each Member will be furnished a new set of Condominium Documents after they are recorded with the County.

**YOUR VOTE ON THESE PROPOSED DOCUMENTS IS NEEDED
STONE RIDGE CONDOMINIUM HOMEOWNERS ASSOCIATION INC.**

**STONE RIDGE CONDOMINIUM HOMEOWNERS ASSOCIATION INC.
WRITTEN VOTE**

Pursuant to Article IX of the Association's Bylaws, I, the undersigned, cast my vote as shown below relative to the proposed Amended and Restated Master Deed, Amended and Restated Bylaws, and amendment to the Articles of Incorporation as set forth in the Notice of Vote on Amended and Restated Master Deed, Amended and Restated Bylaws, and amendment to the Articles of Incorporation. I understand that the quorum for action is 48 voting members (35% of all Co-owners eligible to vote), the number of affirmative votes needed for the proposed Amended and Restated Master Deed and Bylaws to pass is at most 91 votes (2/3^{rds} of all Co-owners eligible to vote assuming all Co-owners are eligible to vote) and for the proposed amendment to the Articles of Incorporation to pass is at most 69 votes (a majority of all Members eligible to vote), and that all Written Votes must be submitted to the Association by June 1, 2022 (Voting Deadline).

I have executed this Written Vote on the date written next to my name below.*

_____	_____	_____, 2022
(signature) (required)	(print name) (required)	(date must be inserted)
_____	_____	_____, 2022
(signature) (required)	(print name) (required)	(date must be inserted)

(unit no.) or (address) (required)		

VOTE

_____ **Yes, I approve** of the proposed Amended and Restated Master Deed, Amended and Restated Bylaws, and amendment to the Articles of Incorporation.

_____ **No, I do not approve** of the proposed Amended and Restated Master Deed, Amended and Restated Bylaws, and amendment to the Articles of Incorporation.

Please note the following:

- * This Written Vote must be executed by the designated voting representative for the subject Unit, or in the absence of such designation, all Co-owners of the Unit.
- * Only one vote is allowed per Unit.
- * Be sure to sign and date this form.
- * Please complete this Written Vote and return it to the Association by (1) handing it to any Board member on or before June 1, 2022 (Voting Deadline), or (2) delivering them to the Association, c/o Leadership Management, Attn: Dawn Bowman, to arrive on or before June 1, 2022 (Voting Deadline) (when emailing please utilize the following address: dawn@leadershipmanagement.us; when mailing please utilize the following address: P.O. Box 146, Gaines, MI 48436).

**STONE RIDGE CONDOMINIUM HOMEOWNERS ASSOCIATION INC.
REGISTRATION OF MORTGAGEE INFORMATION**

In accordance with Article VII of the Stone Ridge Site Condominium Bylaws, each Co-owner is responsible for providing the Association with current information on the name and address of each person or entity holding a first mortgage on a Unit in Stone Ridge Site Condominium. The Association has the responsibility of keeping this information on file so that it may notify mortgagees in certain instances as required by the Condominium Act. The Association is updating this information. **Your compliance in completing and returning this form will save the Association the expense of obtaining this information from the Register of Deeds – there will be a charge of \$50 per Unit posted to the account of any Co-owner who does not return this information on or before June 1, 2022 (Voting Deadline). If you have no mortgage simply state “no mortgage” on the line requesting the name of the mortgage company.**

NAME OF ENTITY HOLDING FIRST MORTGAGE

ADDRESS OF ENTITY HOLDING FIRST MORTGAGE

HOMEOWNER NAME(S)

UNIT NUMBER

STREET ADDRESS

Please complete this form and return it to the Association by (1) handing it to any Board member on or before June 1, 2022 (Voting Deadline), or (2) delivering them to the Association, c/o Leadership Management, Attn: Dawn Bowman, to arrive on or before June 1, 2022 (Voting Deadline) (when emailing please utilize the following address: dawn@leadershipmanagement.us; when mailing please utilize the following address: P.O. Box 146, Gaines, MI 48436).

**STONE RIDGE CONDOMINIUM HOMEOWNERS ASSOCIATION INC.
DESIGNATION OF VOTING REPRESENTATIVE**

The undersigned, being the Co-owner(s) of Unit No. _____
(Address: _____) in Stone Ridge Site Condominium,
designate(s) _____, pursuant to the Bylaws, as the individual
representative who shall vote at meetings of the Association and receive all notices and other
communications from the Association on behalf of the undersigned Co-owner(s).

The address at which such designee shall receive notices is:

It is agreed that the above designated individual may cast the vote for said Unit and be counted
for quorum purposes at any meeting of the Association.

Note: All Co-owners of the Unit must sign

Co-owner

Co-owner

Co-owner

Co-owner

Dated: _____, 2022

Please complete this form and return it to the Association by (1) handing it to any Board member
on or before June 1, 2022 (Voting Deadline), or (2) delivering them to the Association, c/o
Leadership Management, Attn: Dawn Bowman, to arrive on or before June 1, 2022 (Voting
Deadline) (when emailing please utilize the following address:
dawn@leadershipmanagement.us; when mailing please utilize the following address: P.O. Box
146, Gaines, MI 48436).